

Minutes of a Special Session of the
Board of Commissioners of the Lemont Park District
Held on June 11, 2024,
Immediately Following the Decennial Committee on Local Government Efficiency Meeting
Canal Center, 55 Stephen Street, Lemont, IL 60439

CALL TO ORDER - President McAdam called the meeting to order at 6:06 p.m.

ROLL CALL- Commissioner Richmond, Commissioner Scarlati, Commissioner Wagner, Commissioner Mescher, President McAdam. Staff in attendance were Executive Director Louise Egofski, Anthony Morelli, Josephine Wimunc, Lauren Raspanti, Colleen Ganzer, Lisa Dian, Colleen Ganzer, Rebecca Perkaus, Christine Aguirre, Kristy Lambrakis, Shaina Alegria and Carlene Dickman as recording secretary. Ann Scales from Lauterback & Amen, LLP was also in attendance.

PLEDGE OF ALLEGIANCE - Led by President McAdam

CHANGE TO AGENDA- None

RECOGNITION OF VISITORS - No visitors to address the board.

COMMUNICATIONS -Senator Curran Thank You for Recycle Event, Girl Scout Service Unit 724 Thank You for donation, 2023 PDRMA PATH Executive Summary for Lemont Park District, 2024 PDRMA Risk Management Review Kickoff Process Initiative and an Ellie Strong Fundraiser Thank You.

VALUES IN ACTION, DISTINGUISHED SERVICE AND COMMUNITY SPOTLIGHT AWARDS -

Lisa Dian recognized staff members for their Distinguished Service to the Lemont Park District for May 2024: Beth Houda for 5 years of Distinguished Service, Frank Skrzypczynski for 10 years of Distinguished Service and Ruben Caballero for 15 years of Distinguished Service. Staff were not in attendance this evening.

Lisa Dian presented Shaina Alegria with the Values In Action Award for May. Shaina's dedication has directly contributed to our team's success. Her willingness to take on additional responsibilities and provide outstanding service has positively influenced team morale and overall productivity. Shaina has contributed to the team's success by leading the team not only with tasks pertaining to RecTrac but also several of the IT needs at the CORE. She frequently drops what she's doing to assist team members with various tasks while maintaining a positive attitude. Shaina takes the initiative to seek out ways to improve our use of RecTrac and other software systems. Her attention to detail in proofing the program brochures has reduced registration day mistakes to almost none. She takes after-hours phone calls to assist with emergencies. Having three children, this isn't always easy. She's been known to pull over on 1-55 to work through an issue. Shaina is considered a leader by other team members. In the absence of a manager, staff will turn to Shaina for assistance and direction.

PRESENTATION -Ann Scales from Lauterback & Amen, LLP, presented the 2023 Annual Financial Report information to the board and staff.

Lauterbach and Amen, LLP, have been the district's auditors for a number of years. Ann highlighted some information such as the letter for the Government Financial Officers Association (GFOA) awarded Certificate of Achievement from the prior year. The Financial section includes the auditor's report, a management discussion and analysis that offers a comparison to the prior year's activities. The statement on page 25 shows current assets and long-term debt. The Statement of Activities shows an

increase for the 2023 year. The General Fund decreased, the Recreation Fund increased and Capital increased.

Some notes Ann Scales highlighted: Page 44, the capital assets footnote shows the changes for increases and decreases; page 45 shows the long-term debt what is paid along with the balance; pensions decreased; page 62 Disclosures, is a statistical section; page 76 shows trend information for various areas.

Ann thanked Josphine, Colleen and Louise for all of the work they put into the audit and it is appreciated. She hopes to have everything finalized by the end of the month.

There was discussion regarding the various GASB Statements.

CONSENT AGENDA – The following items were presented to the board as consent:

- C.1 – Approval of Minutes – April 23, 2024, Regular Board Meeting
- C.2 – Approval of April 2024 Treasurer’s Report
- C.3 – Approval of May 2024 Payables in the amount of \$707,721.15

Commissioner Wagner made a motion to approve the consent agenda as presented, with a second by Commissioner Scarlati.

Roll Call – Ayes – Commissioners Wagner, Scarlati, Mescher, Richmond, McAdam
Nays – None

ACTION ITEMS –

D.1 – Approval of Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2023

Commissioner Wagner made a motion to approve the Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2023, with a second by Commissioner Richmond.

Roll Call – Ayes – Commissioners Wagner, Richmond, Mescher, Scarlati, McAdam
Nays – None

D.2 – Approval of 2024 Operational Goals

Commissioner Scarlati made a motion to approve 2024 Operational Goals, with a second by Commissioner Mescher.

Roll Call – Ayes – Commissioners Scarlati, Mescher, Richmond, Wagner, McAdam
Nays – None

D.3 – Approval of PO for 2024 F-250 Super Cab and 2024 F-250 Regular Cab through Willowbrook Ford including all applicable upfitting not to exceed \$115,320.06

Commissioner Richmond made a motion to approve the PO for the 2024 F-250 Super Cab and 2024 F-250 Regular Cab through Willowbrook Ford including all applicable upfitting not to exceed \$115,320.06, with a second by Commissioner Scarlati.

Commissioner Richmond asked if the trade-in value was part of the PO and Jerry Hernandez said that it was.

Roll Call – Ayes – Commissioners Richmond, Scarlati, Mescher, Wagner, McAdam
Nays – None

D.4 – Approval of Animals and Dog Behavior Policy to the Lemont Park District General Use Ordinances

Commissioner Mescher made a motion to approve Section 3 Animals and the Dog Behavior Policy to the Lemont Park District General Use Ordinances, with a second by Commissioner Richmond.

Discussion on permitting process for dog park and rules for the dog park and our parks in general.

Roll Call – Ayes – Commissioners Mescher, Richmond, Scarlati, Wagner, McAdam
Nays – None

D.5 – Approval of the Updated Personnel Policy 2-7, Emergency Closures

Commissioner Wagner made a motion to approve the Updated Personnel Policy 2-7, Emergency Closures, with a second by Commissioner Mescher.

Roll Call – Ayes – Commissioners Wagner, Mescher, Richmond, Scarlati, McAdam
Nays – None

D.6 – Approval of the 3-Year Perry Weather Agreement

Commissioner Wagner made a motion to approve the 3-Year Perry Weather Agreement, with a second by Commissioner Scarlati.

Roll Call – Ayes – Commissioners Wagner, Scarlati, Mescher, Richmond, McAdam
Nays – None

BOARD BUSINESS –

President's Comments – President McAdam commented about how great it is to see the construction at Athens Park. He thanked staff for all the work that went into getting this going.

Commissioners Comments – Commissioner Wagner mentioned he really liked the consistency in our social media messaging regarding openings and closings and likes that he can always go back to this if need be. He encouraged staff to continue using consistent messaging for other items such as July 3rd event, parking, etc. President McAdam mentioned the CORE app and how it shows that patrons have nothing on their schedule when The CORE is closed. He asked if we could look at that. Commissioner Richmond mentioned that day camp was going well, and he appreciates all of the work that goes into the camp program.

Executive Director Louise Egofske introduced Rebecca Perkaus, Program Manager, who took over for Pam Carter. This is her fourth week, and she has seamlessly moved into her position. Had a great kick-off to the summer camp and had to add more staff.

STAFF AND COMMITTEE REPORTS –

EXECUTIVE DIRECTOR'S REPORT – Executive Director Louise Egofske thanked Colleen and Josephine for getting ready for the audit. It was so great to hear the positive results for our financials. She also thanked staff for a great kick-off to the summer events, day camp, athletics, aquatics, etc. The staff is doing a great job in getting ready for the July 3rd Celebration. Athens Park continues to move along, and meetings are still being held every other week with the contractor. She mentioned that Tom's Place is celebrating their 100th Anniversary on August 10th and we may be asked to provide some assistance in a few areas.

RISK MANAGEMENT/HUMAN RESOURCES REPORT – Nothing to add.

INTERGOVERNMENTAL – Nothing to add.

MARKETING REPORT – Superintendent of Marketing and Community Engagement, Lauren Raspanti, asked the Board of Commissioners if they had any questions about July 3rd. Commissioner Richmond mentioned that the letter to the downtown businesses/residents regarding the Athens Park construction was very nice. It was mentioned that we have not received any feedback regarding the construction traffic and such. Public Works is doing a great job in cleaning the streets as needed. There will be a Quarryman financial dashboard included in the next board meeting materials. There was a discussion regarding the location of the soirees.

RECREATION REPORT – Nothing to add.

FACILITIES, FITNESS, AND AQUATICS REPORT – Director of Facilities, Anthony Morelli, July 3rd preliminary items such as schedule and seating areas map will be online and social media beginning tomorrow. We will be posting this each week up until the time of the event. This Thursday, June 13th, Lauren and Anthony will be attending an agency meeting for the July 3rd event. There was discussion regarding the seating areas with the Miracle Field under construction. Anthony mentioned that the outdoor pool pass holders are very appreciative of the changes/updates made to the outdoor pool locker rooms for this season. There are also more options for concessions this year. These updates/additions came out of last year's survey to pool pass holders.

MAINTENANCE REPORT – Director of Maintenance and Planning, Jerry Hernandez, mentioned that the Centennial Pool boiler has a few issues, but staff are working to keep the boilers up and running for the season. The boiler is on the schedule for 2025 capital improvements. There was discussion about when the new Miracle Field will be open for foot traffic. A ribbon cutting will be held next spring. The Gleneagles Park construction project is being managed by the developer and they are currently working on a list of punch items. We do not have ownership at this point, the developer will turn over the park to the Lemont Park District when all is complete. We are hoping for the end of the summer. Copper Ridge Park should be completed this summer as well. Jerry is going to put together a list of construction projects and the status of each for the board members.

FINANCE REPORT – Nothing to add.

POLICY & PROCEDURE – Nothing to add.

UNFINISHED BUSINESS –

DISCUSSION ITEM – PROPOSAL TO RENAME MIRACLE FIELD – Director of Facilities, Anthony Morelli, mentioned that a few months ago, we spoke about renaming Miracle Field, and putting together a renaming policy. The new naming policy has been approved. This policy is for new items, not renaming items. Anthony showed a sample of what the new scoreboard would look like for the field if we moved forward with the renaming. The new field will still be ADA accessible and will be SEASPAR's home field.

With the extension of the field, it will be able to be used for more programs. There was a discussion regarding the renaming of the field. The board was in agreement that we can move forward in speaking with the family regarding the renaming of the field. We will then bring the request for renaming the field before the board for approval. The new name will be unveiled at the ribbon cutting.

NEW BUSINESS – None

The next Lemont Park District Board Meeting will be held on June 25, 2024, 6 p.m. at the Lemont Park District Canal Center, 55 Stephen Street, Lemont.

ADJORN TO CLOSED SESSION – Commissioner Scarlati made a motion to adjourn to closed session, with a second by Commissioner Wagner for the items listed below at 7:16 p.m.

Roll Call – Ayes – Commissioners Scarlati, Wagner, Mescher, Richmond, McAdam
Nays - None

Those invited into closed session were Commissioners Richmond, Scarlati, Wagner, Mescher, McAdam.

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in park, recreational or educational setting or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or educational setting or a volunteer of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1) of the Open Meeting Act.

Commissioner Mescher made a motion, to resume the regular meeting, with a second by Commissioner Scarlati.

Roll Call – Ayes - Commissioners Mescher, Scarlati, Richmond, Wagner, McAdam
Nays - None


RECONVENE FOR ACTION ON ITEMS DISCUSSED IN CLOSED SESSION – Regular meeting resumed at 7:56 p.m.

FINAL ADJOURNMENT – Commissioner Richmond made a motion to adjourn with a second by Commissioner Scarlati. All Ayes, motion carried.

The meeting adjourned at 7:57 p.m.



President



Secretary