



**2018-2019**

**Preschool Registration  
Information & Forms**

## **Lemont Park District Preschool Academy 2018-2019**

Welcome to the Lemont Park District Preschool Academy. This packet contains general information regarding registration guidelines, fees, classes and registration forms.

The Lemont Park District Preschool Academy is a balanced program where your child will grow and learn in a cheerful, nurturing and stimulating environment that emphasizes a love for learning.

Our curriculum focuses on the whole child by providing opportunities for social/emotional and cognitive development along with math, science, arts and physical development in a kindergarten readiness curriculum.

Our classrooms and creative materials encourage play to promote your child's means of expression, creativity, problem solving and thinking. Playing with others, participating in small and large group activities and following directions will help your child achieve healthy, emotional development.

The goal of the Lemont Park District Preschool Academy is to create a warm and caring environment to assist children in reaching their fullest learning potential. We look forward to working with you and your child and making many new memories together. If you have any questions or concerns please feel free to contact us at: 630-257-6787 x3001.

Sincerely,

The Lemont Park District  
Preschool Academy Staff

### **PRESCHOOL OPEN HOUSE**

**Date:** Saturday, February 3, 2018  
**Time:** 10 a.m. – 12 p.m.  
**Location:** Centennial Community Center  
16028 127<sup>th</sup> Street  
Lemont, IL 60439

# CLASS DESCRIPTION

## **Terrific Two's**

Terrific Twos is a great way to introduce your child to a preschool setting and was developed for children turning two years old by September 1<sup>st</sup>. One of the most important aspects of early development is becoming comfortable with separation, encouraging independence and fostering communication skills. Classes will follow a monthly theme and include circle time with songs, stories, socialization and playtime. Fine and gross motor skills will be enhanced through games and crafts. Class will meet Tuesday and Friday mornings for one hour and fifteen minutes.

## **Young 3's**

The Young 3's class was developed for children who turn three years old between September 1<sup>st</sup> and December 31<sup>st</sup>. The Young 3's meet Tuesday and Thursday for an hour and a half. Young 3's is an introductory class that will help foster socialization and learning in a fun, safe and caring environment. Emphasis is on social skills, separation from parent, learning to share, taking turns and independence. Daily activities include art, dramatic play, and large motor play (inside and outside). Stories, songs and FUN! The children will be introduced to colors, shapes, numbers and counting, letters, spatial relations and learn to recognize their name. Students will also have a weekly opportunity to visit our computer lab.

## **3 Year Old Class**

Our 3 Year Old class is designed for children who are three years old by September 1<sup>st</sup>. The three year olds meet twice a week for two hours. Classes are offered Monday and Wednesday AM, Tuesday and Thursday AM. Exploration of numbers, shapes, colors, letters and more are introduced through interactive play and learning. Children are encouraged to begin development of social skills as they begin their journey towards Kindergarten. Creative art media, introduction to computers, physical education, music, dramatic play, learning to recognize, trace and write their names and simple work sheets to enhance learning are just a few of the things your child will experience.

***Terrific Two- Toilet training is not necessary. However, diapers will NOT be changed during class if they become soiled. Parents will be notified to come and change their child.***

## CLASS DESCRIPTIONS CONTINUED

### 4 Year Old Class

The 4 year old class is for children who are four years old as of September 1<sup>st</sup>. The 4 Year Old class meets three times a week for 2 1/2 hours each day. Classes are offered Mon., Wed., and Friday AM and PM. Our curriculum includes reviewing of colors, shapes recognition, phonetic awareness, and printing of the alphabet and numbers 1-20. Daily worksheets include coloring, cutting and gluing. Creative art & large motor activities correspond with the letter of the week. Science, computer lab and music are tools used to help promote independent thinking as students master their kindergarten readiness skills.

### Finally 5's

Finally Fives class was developed for children who will turn five years old between September 1<sup>st</sup> and December 31<sup>st</sup>. Classes meet 3 days a week for 2 1/2 hours each day. Students progress through our curriculum with emphasis on daily phonic awareness to prepare for reading, writing and verbal skills. Review of colors, numbers, shapes and letters are implemented through worksheets, large motor activities and concept time. Science, computer lab, snack time and music assist students with independence, enhance their curiosity, socialization and strengthening a child's positive self image. Finally Five's advanced activities help students to master their Kindergarten readiness skills.

### Preschool Plus

Preschool Plus is an exciting opportunity to expand your child's educational, social and developmental horizons by adding one or two days to our current programs. Children enrolled in our Three Year Old program can add one day and attend Three Year Old preschool 3 days a week. Four Year Old and Finally 5's may add 2 days to the current 3 day program for a 5 day school week. Children enrolled in Preschool Plus will experience an extended curriculum including art, music, science and computers as well as indoor and outdoor physical activities.

### Preschool Enrichment

The "Preschool Enrichment Program" is available to students currently enrolled in the Lemont Park Districts 4 year old and Finally Fives preschool program. Students will attend their regular 4 year old or Finally Fives preschool program in the morning from 9-11:30 Monday, Wednesday and Friday. If you would like to extend their preschool experience until 2:30 p.m. and have them experience a balance of Illinois CORE standards of education in literacy, math and science along with drama, music, science and creative movement, the Preschool Enrichment program is for them. Students enrolled in the Preschool Enrichment program will have a 30 minute supervised lunch between their a.m. and p.m. program.

***ALL PARTICIPANTS in our 3's, 4's and Finally Fives preschool ARE REQUIRED TO BE TOILET TRAINED. Children need to be able to take care of basic needs including using the toilet, manipulating most clothing and washing hands. Terrific Two- Toilet training is not necessary. However, diapers will NOT be changed during class if they become soiled. Parents will be notified to come and change their child.***

## **REGISTRATION**

### **General**

At the time of registration:

1. Bring a copy of the birth certificate for new students
2. Read carefully, fill out and sign all forms
3. Choose tuition payment plan and make \$100.00 non- refundable deposit.
4. Participants are required to be toilet trained by the first day of school

Registration received that does not meet the above guidelines will not be processed. Please make sure to leave a contact number should we need to contact you.

**Please Note: Registration is processed randomly by the computer.**

### **Current Students**

If your child is a current student at the Lemont Park District you have priority for the coming year's registration. To hold your spot in the preschool program, please turn your packet in no later than February 1<sup>st</sup>.

### **New Students**

Residents of Lemont may pick up preschool packets beginning February 5<sup>th</sup> and return them beginning February 19<sup>th</sup>.

### **Non-Residents**

Non-residents may begin to register Monday, March 5, 2018

**Teacher assignments will be posted August 16, 2018 at the Centennial Building.**

**Preschool 2018-2019  
Classes and Fees**

**Terrific Twos**

**Ages:** Children who are 2 years old as of September 1st.  
**Days:** **Tuesday and Friday**  
**Dates:** September 2018 - May 2019  
**Times:** 9:15 a.m. – 10:30 a.m. **-722301-A1**  
**Fees:** \$717R /\$896NR

**Young 3's Program**

**Ages:** Children who turn 3 years old between September 1<sup>st</sup> and December 31<sup>st</sup>  
**Days:** **Tuesday and Thursday**  
**Dates:** September 2018 - May 2019  
**Times:** 8:45 a.m. -10:15 a.m. **-722302-A1**  
**Fee:** \$767R/\$958NR

**3 Year Old Program**

**Ages:** Children who are 3 years old as of September 1<sup>st</sup>  
**Days:** **Mondays and Wednesday**  
**Dates:** September 2018 - May 2019  
**Times:** 9:15 a.m. - 11:15 a.m. **722303-A1**  
**Fees:** \$911R/\$1138.NR

**3 Year Old Program**

**Age:** Children who are 3 years old as of September 1<sup>st</sup>  
**Days:** **Tuesday and Thursday**  
**Dates:** September 2018 - May 2019  
**Times:** 9:00 a.m. - 11:00 a.m. **722303-C1 &D1**  
9:15 a.m. – 11:15 a.m. **722303-B1**  
**Fees:** \$911R/\$1138. NR

**4 Year Old Program**

**Age:** Children who are 4 years old as of September 1st  
**Days:** **Monday, Wednesday, Friday**  
**Dates:** September 2018 - May 2019  
**Times:** 9:00 a.m. - 11:30 a.m. **732304A1,B1 &D1**  
12:30 p.m. - 3:00 p.m. **.732304-C1**  
**Fees:** \$1287R/\$1608NR

**Finally Five Program**

**Age:** Children who will turn 5 years old between September 1<sup>st</sup> and December 31<sup>st</sup>  
**Days:** **Monday, Wednesday, Friday**  
**Dates:** September 2018– May 2019  
**Times:** 9:00 a.m. - 11:30 a.m. **732306-A1**  
**Fees:** \$1287R/\$1608NR

**Preschool Plus and Enrichment 2018-2019  
Classes and Fees**

**Preschool Enrichment**

**Age:** Students enrolled in the Park District's 4 year old and Finally 5's program  
**Day:** **Monday, Wednesday, Friday**  
**Dates:** Sept 2018 - May 2019  
**Times:** 12 - 2:30 p.m.-**732304-E1**  
**Fees:** \$1287R/\$1608NR

**Preschool Plus 3 Year Old Program**

**Age:** Students enrolled in the Park Districts 3 year old program  
**Day:** **Friday**  
**Dates:** September 2018 - May 2019  
**Times:** 9:15 a.m. – 11:15 a.m. **722303-P1**  
**Fees:** \$455R/\$568NR

**Preschool Plus 4 Year Old and Finally 5's Program**

**Age:** Students enrolled in the Park Districts 4 year old and Finally 5's program  
**Days:** **Tuesday and Thursday**  
**Dates:** September 2018 – May 2019  
**Times:** 9:00 a.m. - 11:30 a.m. **732304-P1**  
**Fees:** \$858R/\$1072NR

**\*\* A \$100.00 per program Non- refundable deposit is due at time of registration.** Deposit will be deducted from preschool tuition balance. Remaining balance will be paid in six equal monthly installments Sept. 10<sup>th</sup> 2018 -February 10<sup>th</sup> 2019.

## ORIENTATION & FIRST DAY OF CLASS

### “Meet Your Teacher”

“Meet Your Teacher” is an opportunity for students and parents to become familiar with the teachers, classmates and classroom. It is important that parents are in attendance along with the student on this date.

<b><u>Class</u></b>	<b><u>Date</u></b>	<b><u>Time</u></b>
Terrific Twos	Tuesday, September 4th	10 - 11 a.m.
Young 3's	Tuesday, September 4th	10 - 11a.m.
3's A	Wednesday, September 5th	10 -11 a.m.
3's B	Tuesday, September 4th	10 -11 a.m.
3's C	Tuesday, September 4th	10 -11 a.m.
3's D	Tuesday, September 4th	10 -11 a.m.
4's A	Wednesday, September 5 <sup>th</sup>	10 -11 a.m.
4's B	Wednesday, September 5 <sup>th</sup>	10 -11 a.m.
4's C	Wednesday, September 5 <sup>th</sup>	12 – 1 p.m.
4's D	Wednesday, September 5 <sup>th</sup>	10-11 a.m.
5's A	Wednesday, September 5 <sup>th</sup>	12 – 1 p.m.



## Preschool Starting Dates

<u>Class</u>	<u>Date</u>
Terrific Twos	Friday, September 7 <sup>th</sup>
Young 3's	Thursday, September 6 <sup>th</sup>
3's A	Monday, September 10 <sup>th</sup>
3's B	Thursday, September 6 <sup>th</sup>
3's C	Thursday, September 6 <sup>th</sup>
3's D	Thursday, September 6 <sup>th</sup>
4's A	Friday, September 7 <sup>th</sup>
4's B	Friday, September 7 <sup>th</sup>
4's C	Friday, September 7 <sup>th</sup>
Finally 5's	Friday, September 7 <sup>th</sup>
Preschool Enrichment	Monday, September 10 <sup>th</sup>
3 yr old Preschool Plus	Friday, September 14 <sup>th</sup>
4 yr old/Finally 5's Preschool Plus	Tuesday, September 11 <sup>th</sup>

## STUDENT SUPPLIES

Below is a list of school supplies that your child will need for the school year. Please bring these supplies to the above listed "Meet your Teacher" dates in September. Supplies do not need to be labeled unless specified.

### Terrific Twos

- One folder with 2 pockets (child's name on the front) Do not send plastic folders
- 2 large glue sticks (Elmer's brand)
- 2 cans of "PLAY-DOH"
- 1 container of diaper wipes (for use on hands and face)
- 1 container of disinfecting wipes (Clorox)
- 1 box facial tissues
- Package of holiday stickers or assorted theme stickers

### Young 3's

- One folder with 2 pockets ( child's name on the front) Do not send plastic folders
- 3 large glue sticks (Elmer's brand)
- 2 cans of "PLAY-DOH"
- 1 container of diaper wipes (for use on hands and face)
- Package of holiday stickers or assorted theme stickers
- 1 box of facial tissue

### 3's A-B-C-D

- 2 pkg. 24 "Crayola" Crayons
- One folder with 2 pockets (child's name on the front) Do not send plastic folders
- 2 large glue sticks (Elmer's brand)
- 2 cans of "PLAY-DOH"
- 1 box of facial tissue
- 1 container of diaper wipes (For use on hands and face)
- Package of holiday stickers or assorted theme stickers
- Blunt tipped "FISKARS" metal scissors
- 1 pkg. "Crayola Classic Colors Washable Markers
- **Small PLASTIC** school box with name on the outside (**8 x 5 inches**)
- Two- #2 pencils sharpened

### 4's A-B-C-D

- One folder with 2 pockets (child's name on the front) Do not send plastic folders
- **Small PLASTIC** school box with name on the outside (**8 x 5 inches**)
- Blunt-tipped "FISKARS" metal scissors
- 2 large glue sticks (Elmer's brand)
- 1 container of diaper wipes (For use on hands and face)
- Two- #2 pencils (Sharpened)
- Package of everyday use or holiday stickers
- 1 package "Crayola" Classic Colors Washable Markers
- 1 pkg. 24 "Crayola" Crayons
- 2 cans of "PLAY-DOH"
- 1-3 prong folder with or without pockets

## Supplies Con't

### Finally Five A & B

- One folder with 2 pockets (child's name on the front) Do not send plastic folders
- **Small PLASTIC** school box with name on the outside (**8 x 5 inches**)
- Blunt-tipped "FISKARS" metal scissors
- 2 large glue sticks (Elmer's brand)
- 2 can of "PLAY-DOH"
- Package of everyday use or holiday stickers
- Two #2 pencils (Sharpened)
- One package of "Crayola" Classic Colors Washable Markers
- 1 box 16 ct. "Crayola" Crayons
- 1 container of diaper wipes (for use on hands and face)
- 1 box facial tissues

*Please label items with child's name.*

### Preschool Plus Fours, Finally 5's and Enrichment

- **Small PLASTIC** school box with name on the outside (**8 x 5 inches**)
- One Folder with 2 pockets (child's name on the front) Do not send plastic folders
- 1 box 16 ct "Crayola" Crayons
- 2 large glue sticks (Elmer's brand)
- Two #2 pencils (Sharpened)
- One package of "Crayola" Classic Colors Washable Markers
- 1 container of diaper wipes (for use on hands and face)
- Blunt-tipped "FISKARS" metal scissors
- 2 can of "PLAY-DOH"

### Preschool Plus Three Year olds

- One folder with 2 pockets (child's name on the front) Do not send plastic folders
- 2 large glue sticks (Elmer's brand)
- One package of "Crayola" Classic Colors Washable Markers
- 1 container of diaper wipes (for use on hands and face)

**~~Please DO NOT Send Plastic Folders~~**

**Lemont Park District  
Preschool Academy  
Emergency Information Form**

Child's Full Name \_\_\_\_\_

Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ ( ) Male ( ) Female Date of Birth \_\_\_\_\_

**PLEASE WRITE LEGIBLY**

In order to provide the best care for your child, please answer the following:

Does your child have any health or dietary problems that may affect his/her activities or diet (e.g. epilepsy, diabetes, allergies, heart trouble.)?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please attach a separate explanation with details.

Father's Name \_\_\_\_\_ Employer \_\_\_\_\_

Email \_\_\_\_\_ Phone# \_\_\_\_\_

Mother's Name \_\_\_\_\_ Employer \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Child resides with: both parents \_\_\_\_\_ Mother \_\_\_\_\_ Father \_\_\_\_\_ Other \_\_\_\_\_

***In addition to those listed above, in case of an emergency, we have your permission to contact and/or release your child to:***

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Do you give permission for your child to view G rated movies on preschool special occasions.

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**IF ANY INFORMATION CHANGES, PLEASE NOTIFY YOUR CHILDS TEACHER.**



**EMERGENCY TREATMENT RELEASE**

As a parent and/or guardian, I authorize that in a medical emergency regarding my minor child, that the local emergency medical service may be contacted. If, as determined by the local emergency medical service, my child needs immediate care and needs to be transported to an emergency care center, I authorize treatment and transportation. If in the opinion of the attending physician at the emergency care center that further treatment is necessary, I authorize the treatment of my child.

I recognize that time is important during an emergency situation and I authorize emergency medical treatment for my child. However, a reasonable effort should be made to contact myself and/or if needed, the alternate emergency contacts listed below.

I declare that I exercised my own judgment in deciding whether to sign this agreement and I further declare that my decision to sign was not based on or influenced by any declarations or representations of the Lemont Park District or its employees, agents or instructors. In addition, I agree that I will be responsible for payment for any and all medical services provided.

Date: \_\_\_\_\_ Child's Name \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

**Emergency Contacts:**

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## Preschool Payment Options

At time of registration you are required to make a \$100.00 **NON- Refundable** deposit. This deposit will be deducted from your child's tuition costs. The remaining balance will be divided in 6 installments. Installment will be due on September 10<sup>th</sup>, October 10, November 10<sup>th</sup>, December 10<sup>th</sup>, 2018, January 10<sup>th</sup> and February 10<sup>th</sup> 2019. You must choose one of the following payment options below for the remainder of your tuition. Paying your tuition in **FULL** is always an option and therefore does not require you to make a selection below.

### **ACH(Payment from Checking or Savings Account)**

Your account will be debited on the 10<sup>th</sup> of the month, September 2018 through February 2019. Our system will store your information in an encrypted form for safety and on the dates selected will debit your checking or savings account.

Name on Account: \_\_\_\_\_ Child's Name: \_\_\_\_\_  
Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_  
(You may attach a voided check if you are unsure of these numbers)  
Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### **EFT (Payment Charged to Your Credit Card)**

Your credit card will be charged on the 10<sup>th</sup> of the month September 2018 through February 2019. Our system will store your information in an encrypted form for safety and on the dates selected will charge your credit card account. This option is available for Visa, MasterCard and Discover credit cards only.

Name on Card: \_\_\_\_\_ Child's Name: \_\_\_\_\_  
Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### **Installment Bill**

Your payment must be made between the 1<sup>st</sup> and 10<sup>th</sup> of each month. A \$15.00 service charge will be added to your account if payment is more than 10 days past due, and every 10 days thereafter until account is made current.

Child's Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Address: \_\_\_\_\_  
Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Waiver for the Following Trips:

Child's Name \_\_\_\_\_

Pumpkin Patch  
Children's Farm

**Preschool Trip Waiver**  
**IMPORTANT INFORMATION**

The (Lemont Park District) is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The (Lemont Park District) continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parent/guardians of minors registering for this program must recognize that there is an inherent risk of injury when choosing to participate in recreational activities.

You are solely responsible for determining if you or your minor child/ward are physical fit and/or adequately skilled for the activities contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

**WARNING OF RISK**

Baseball/softball is a sport which challenges and engages the physical, mental and emotional resources of each participant. However, despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury. Understandably, not all hazards and dangers can be foreseen. The very nature of the game of baseball/softball is hazardous and risky, including but not limited to the acts of pitching, throwing, fielding and catching the ball, the swinging of the bat, being struck by errant balls, running, jumping, stretching, sliding, diving and collisions with other players and with stationary objects, acts of God, inclement weather, playing conditions, equipment, equipment failure, failure in supervision, and all other circumstances inherent to the sport of baseball/softball. In this regard, it must be recognized that it is impossible for the (Lemont Park District) to guarantee absolute safety.

**WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK**

Please read this form carefully and be aware that in signing up and participating in this program/activity, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with this program/activity (including transportation services, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in this program, and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity that my minor child/ward or I may sustain as a result of participating in any and all activities connected with or associated with this program/activity. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program/activity against the (Lemont Park District), including its officials, agents, volunteers and employees (hereinafter collectively referred as "Lemont Park District").

I do hereby fully release and forever discharge the (Lemont Park District) from any and all claims for injuries, damages or loss that my minor child/ward or I may have or which may accrue to me or my minor child/ward and arising out of.

**I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering a minor participant, I further attest that I have read the above to my minor child/ward.**

**PLEASE PRINT**

\_\_\_\_\_  
Signature (Parent or Guardian if under 18)

\_\_\_\_\_  
Date

**PARTICIPATION WILL BE DENIED**

If the signature of adult participant or parent/guardian and date are not on this waiver.