

Lemont Park District
Committee of the Whole Special Meeting
Centennial Community Center
January 4, 2010
7:30 p.m.

Call to Order - The Community of the Whole/Special Meeting of Monday, January 4, 2010 was called to order by President Sexton at 7:30 p.m. All in attendance recited the Pledge of Allegiance.

Roll Call - Commissioners present: Sexton, Colaizzi, Williams, Davoren and Diorio. Also in attendance were Treasurer Louise Egofske; Executive Director, Brian Sullivan; recording secretary, Karen Perkey and public.

Items for Discussion:

Finance Committee Meeting Update: Treasurer Egofske reported on the finance committee meeting that was held December 31, 2009. The payable signature process was discussed. The revenue and membership tracking process was discussed. The EFT payments will be processed on the first of each month and Colleen Ganzer will examine the reports to make sure the process is correct. President Sexton and Treasurer Egofske will visit other park locations to gather ideas for cost center reporting. The board would like to meet with attorney Charlene Holtz at conference. There was a discussion about the budget process and what is needed. The first budget workshop will be scheduled for February 6, 2010 and the board would like a first draft. The renewal of the medical insurance was discussed along with the sale of the rollover bonds. The board received a new employee list that was requested from the director. The board will conduct finance committee meetings on the second and last Tuesdays of the month and there will also be Core facility workshops held as well.

Update on Facility Committee Meeting: A facility committee meeting was held on December 29, 2009. The membership totals were discussed. At that time, there were 779 paid members and a total of 1159 passes, which includes exercise swipe cards, babysitting swipe cards, open gym/swim swipe cards and promotional members. The staffing needs were discussed. Commissioner Williams continued to report on a few suggestions that staff mentioned including a comment card box, mirrors in the fitness room, Body Flex machine, stairs for the pool, window treatments, signs for the building and front entrance mats. A discussion about the signs included using the same vendor that made the signs for Nicholas & Associates while the building was being constructed. President Sexton directed the director to contact Pete Dyer for display boards and asked Karen Perkey to contact Joseph Draperies for window treatments. Swim lessons began January 4, 2010. President Sexton also suggested conducting a survey for feedback on other areas of concern.

General Construction & Punch List Items: The water temperature in the showers was discussed as

there have been complaints on the temperature. Director Sullivan reported that Rick Petricek will meet with Fred Howard on that item. The parts for the basket parts are available. The locking mechanisms will also be checked on. Other punch list items include: the cal wall for the front desk area should be delivered by early January; the HVAC system will be working as of January 5th; the cover for the emergency phone on the pool deck will be installed this week; security alarms will be installed on the child care doors and throughout the building as deemed necessary and Comcast was onsite today.

Update on Theobald & Associates Audit: Treasurer Egofske reported that field work has been conducted for 2 days and will be back to tie up loose ends. A duplicate transfer was discovered along with a few other transfer questions.

Update on State Conference: The board received the list of sessions available at conference. Representative McCasey will be attending the luncheon hosted by Lockport and Commissioner Colaizzi is waiting to hear from Senator Radogno.

IT Updates: The file server transfer will occur January 7 – 9, 2010 and will be conducted by Fernando Alfonso and Dave Meyer. Vermont Systems will be coming to the park district to complete the webtrac and EFT installation in January.

Update on Energy carrier dispute: Director Sullivan has been working with attorney Kathy Elliott on the ICC review for the Santanna issue.

Unfinished Business –

None. A few items that were mentioned included the front desk staff; no food allowed in the fitness room or at the fitness desk; the membership totals and to have Carrie Dellamano investigate a super senior rate for memberships. The payable request for the recreation/travel league supervisor was discussed.

New Business –

None.

Executive Session – Commissioner Colaizzi made a motion to go into executive session under section Par 120/2. of the open meetings act to discuss subsection C1: dealing with the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; employment matters and subsection C5: relating to the purchase or lease of real property for used of the public body, with a second by Commissioner Davoren. Roll call vote: Commissioners Sexton, aye; Colaizzi, aye; Williams, aye; Davoren, aye and Diorio, aye. Motion carried. Director Sullivan was asked to join the session and Treasurer Egofske was asked to return at 8:30 p.m.

The regular meeting resumed at 8:40 p.m.

Adjournment – Commissioner Diorio made a motion to adjourn, with a second by Commissioner Williams. All ayes – motion carried. The meeting adjourned at 9:05 p.m.

President

Secretary